



TECHNICAL SUPPORT

Provider

Typically a physician, there are some non-physician roles added, this role has more limited access to the registry typically using their access to add and manage patients and their data.

[Jump to section »](#)

Abstractor

Non-provider and admin roles that have limited access based on the role needed per user.

[Jump to section »](#)

Provider

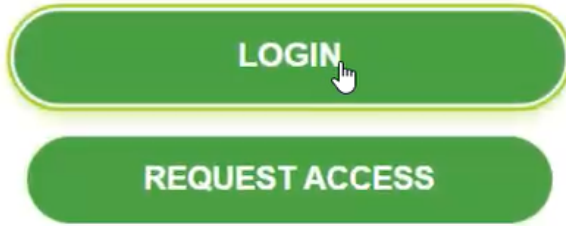
Login

STEP 1: Go to URL <https://www.oberd.com/achqcc>

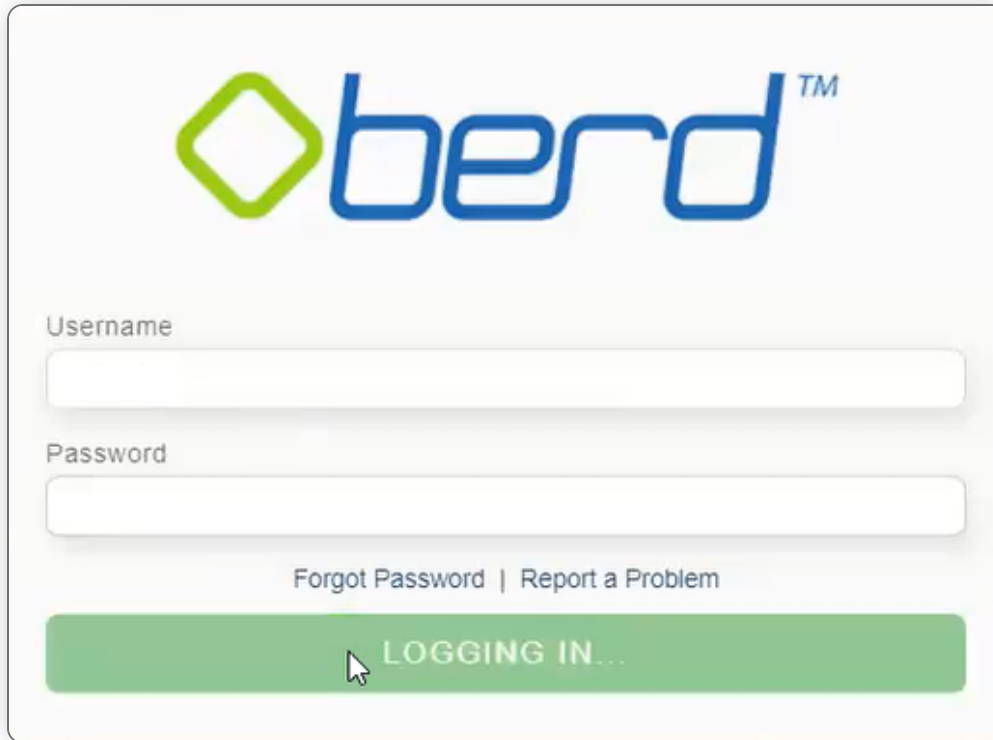
STEP 2: Click **“Login”**



Please click the link below to login or request access.




STEP 3: Enter **Username** and **Password** into Prompted Boxes



STEP 4: Click **“Login”**

STEP 5: Enter Security Question Answer into Prompted Boxes



What is your mother's maiden name?

Security answers are case sensitive!


SUBMIT

Reset Security Question

Provider

Password Reset

STEP 1: Enter **Username** and **Password**



Username

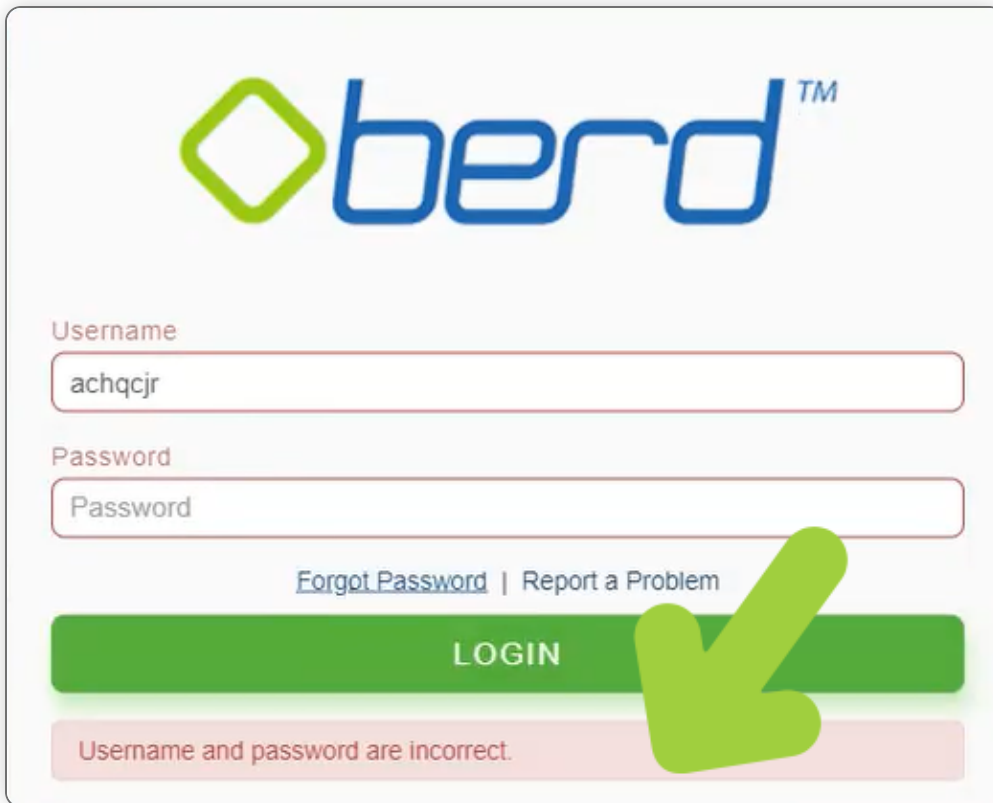
Password

[Forgot Password](#) | [Report a Problem](#)

LOGGING IN...

STEP 2: Click **“Login”**

STEP 3: If login is incorrect a red error box will pop up and indicate so.



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Username
achqcjr

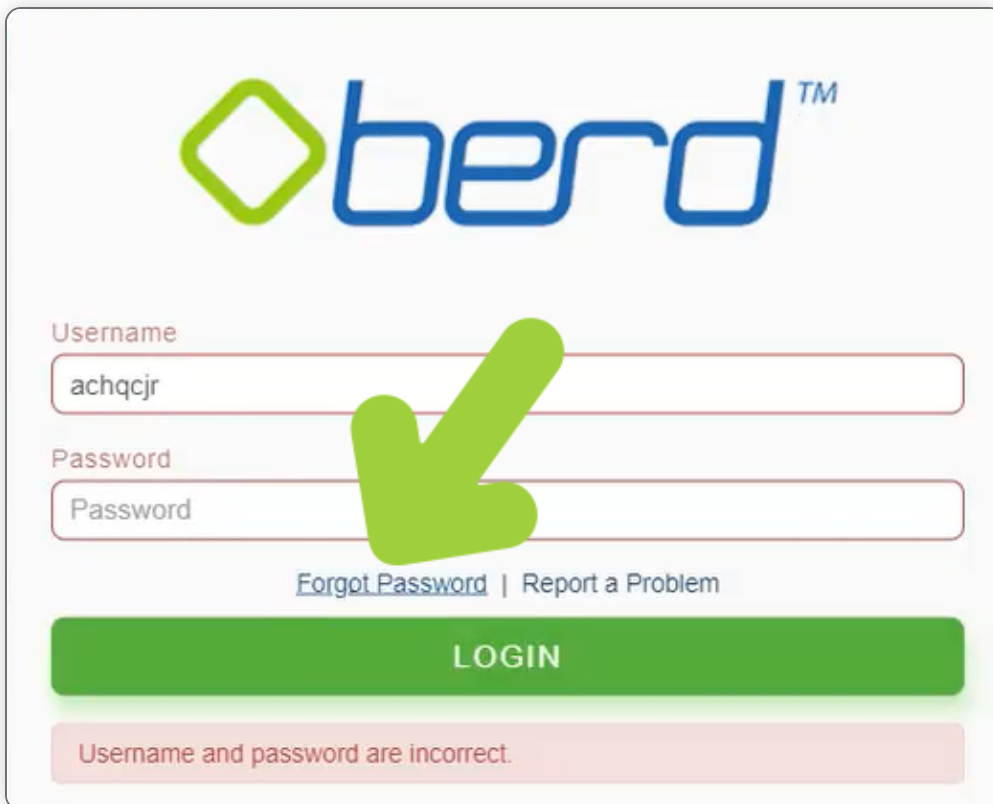
Password
Password

[Forgot Password](#) | [Report a Problem](#)

LOGIN

Username and password are incorrect.

STEP 4: Click **“Forgot Password”**



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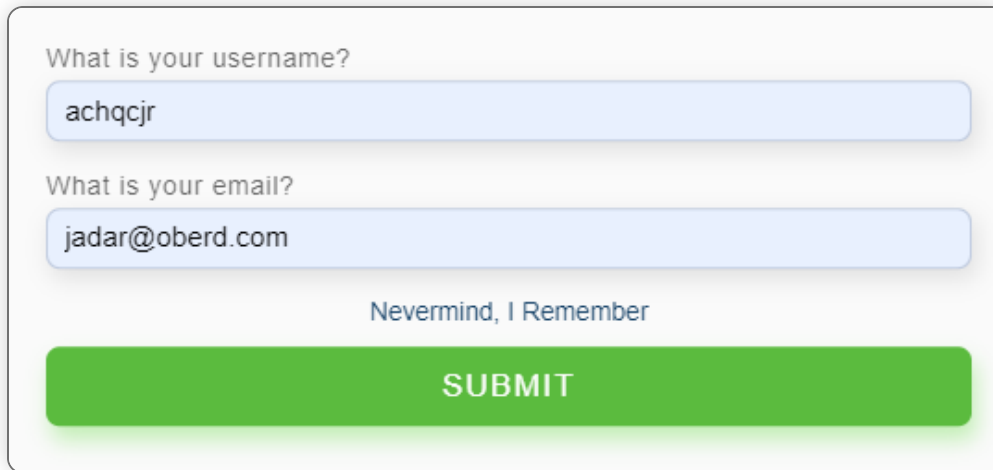
Username
achqcjr

Password
Password

[Forgot Password](#) | [Report a Problem](#)

LOGIN

Username and password are incorrect.

STEP 5: Enter Username and Email

What is your username?
achqcjr

What is your email?
jadar@oberd.com

Nevermind, I Remember

SUBMIT

STEP 6: Click **“Submit”** to receive reset link

STEP 7: Use link in email to reset password.

Provider

Security Question Reset

STEP 1: If the answer is incorrect then a red error box will pop up to indicate it

STEP 2: Click **“Reset Security Question”**

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What is your oldest sibling's middle name?

Answer

Security answers are case sensitive!

SUBMIT

Reset Security Question

Question answer is incorrect.
If you are unable to answer the security questions, you may always reset them by clicking on "Reset Security Question"

STEP 3: A question indicating if you are sure you want to reset your password will appear.

STEP 4: Click **"Yes"**

Are you sure you want to reset your security questions?

YES

NO

STEP 5: Click **"OK"**

A reset link will be sent shortly to your email address. Click on the link to reset your question(s) within 2 hours of receiving.

OK

STEP 6: A reset link will be sent to your email, use the link to reset security question.

Creating Patients

STEP 1: Click **"Add Patient"** in the top right corner



STEP 2: Click **"Create Patient"** in the top right corner



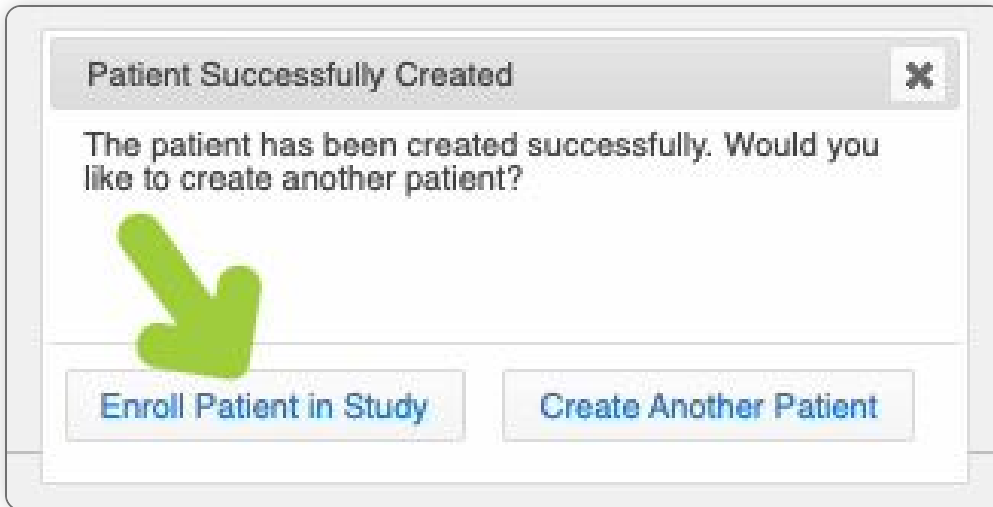
STEP 3: Enter Patient Demographics and click **“Create Patient”**

The image shows a screenshot of the ACHQC patient demographics form. The form is titled "Registry Overview: ACHQC" and includes a navigation menu on the left. The form fields are as follows:

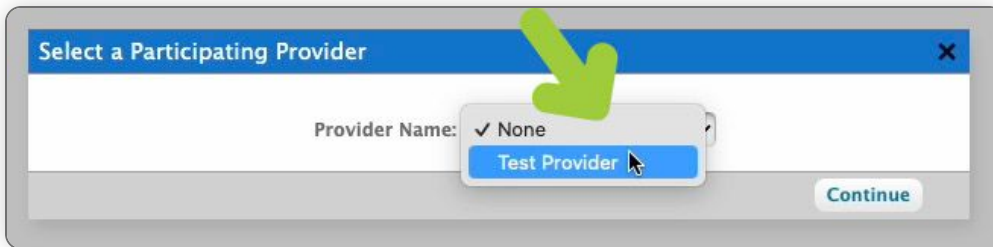
- Email Address: victoriab@oberd.com
- Home Phone Number: 5732390808
- Address 1: 123 W Street
- City: Columiba
- State: CA - California
- Zip: 19962
- Clinical Information** (Show Additional Fields):
 - * Clinic: ACHQC
- Next of Kin** (Show Additional Fields):
- Primary Insurance** (Show Additional Fields):
 - Company Name: United Healthel
- Secondary Insurance** (Show Additional Fields):
 - Company Name:

A green arrow points to the "Create Patient" button at the bottom of the form.

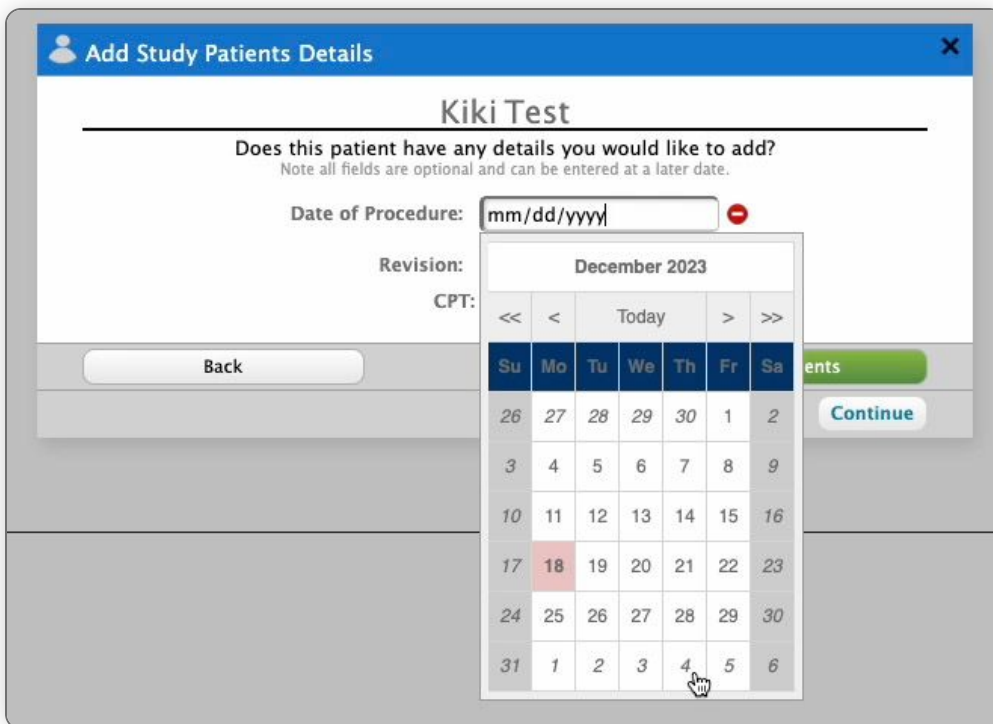
STEP 4: Click **“Enroll Patient into Study”**



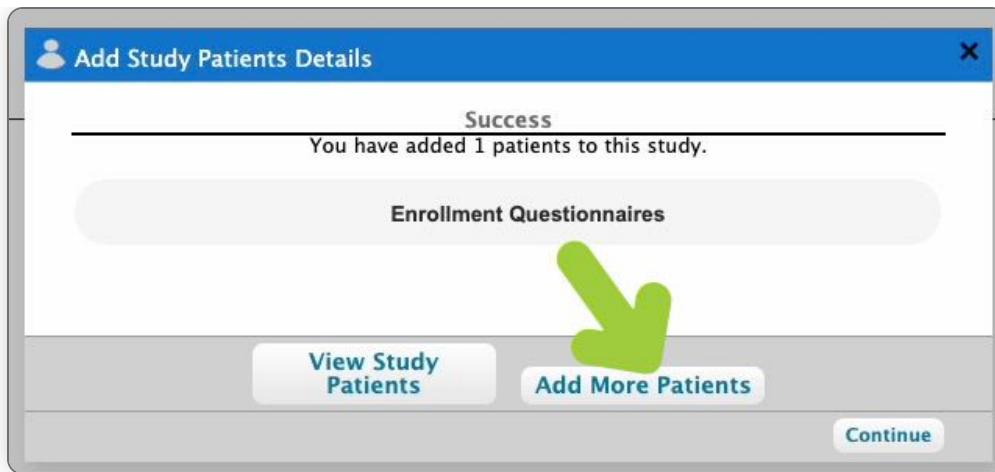
STEP 5: Select **Provider Name**



STEP 6: Choose the **date** of the procedure



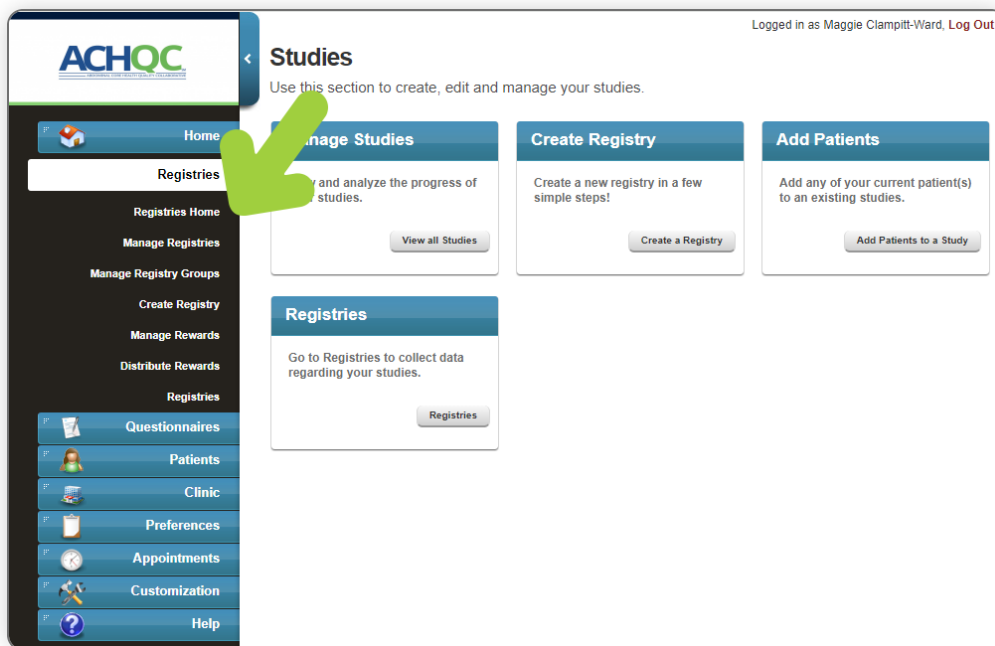
STEP 7: Click **“Add Patients”**



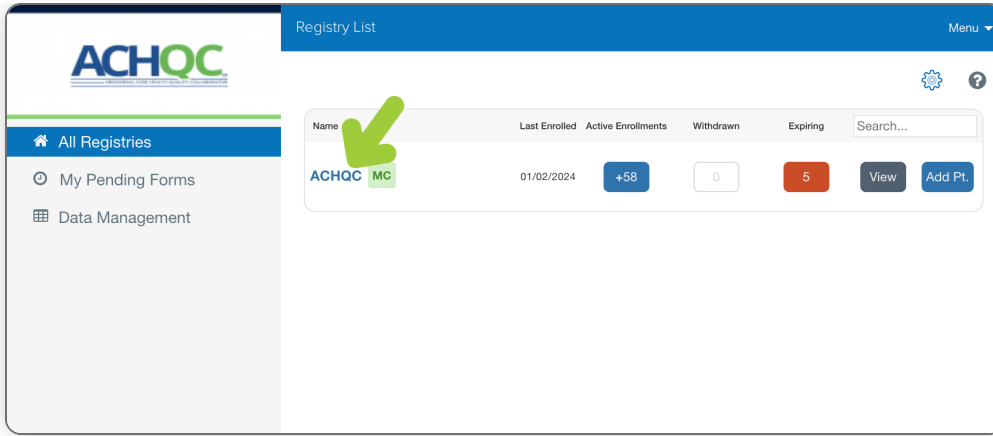
Provider

Locating the Patient List through ACHQC button

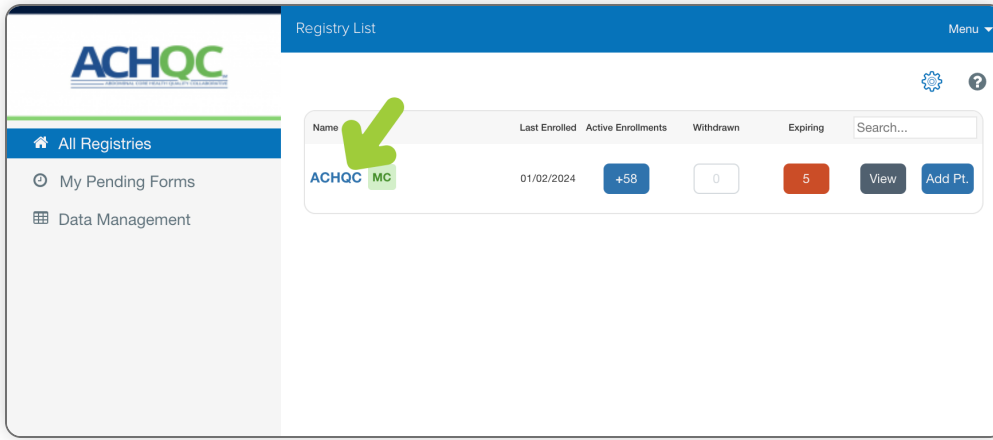
STEP 1: Go to Registries tab on the left under home and at the bottom click **'Registries'**



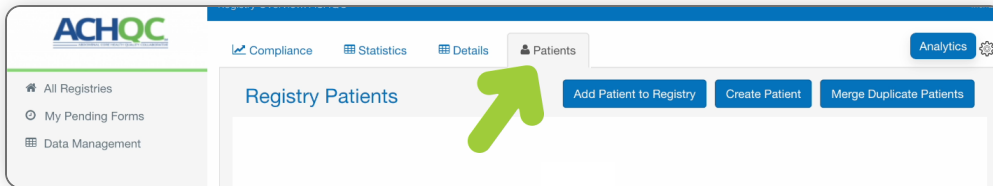
STEP 2: Click on **"All Registries"** on the left panel.



STEP 3: Click on **“ACHQC”** under Names



STEP 4: Click on the **“Patients”** Tab



Provider

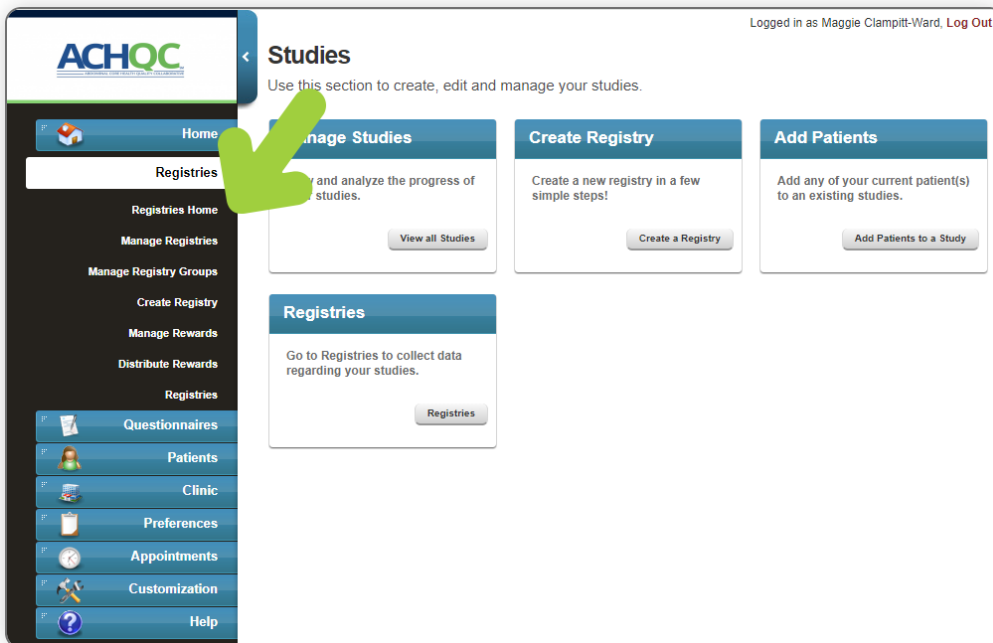
Adding Patients to Registries

View Pending Forms

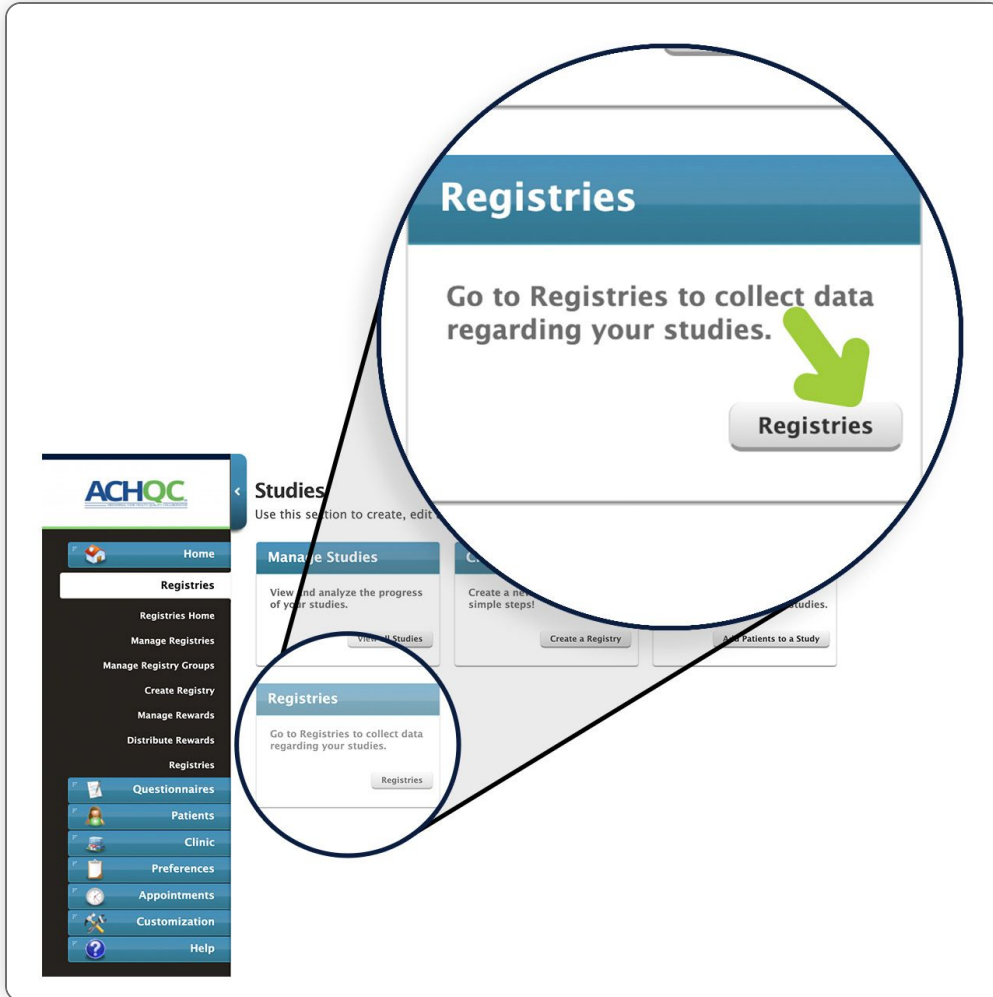
STEP 1: Click **“Registries”** in the menu on the left.



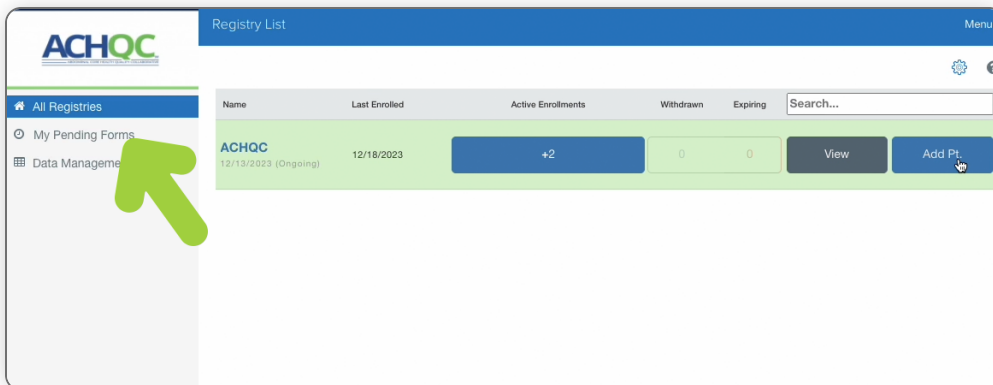
STEP 2: Click **“Registries Home”** in the dropdown menu. You should be taken to a screen with 4 options.



STEP 3: In the box labeled "Registries", click the button labeled **"Registries"**. This will show you all your available registries.



STEP 4: In the menu on the left, select **"My Pending Forms"**. This will display all pending forms.



STEP 5: Once a patient has filled all forms, their associated forms will be removed from this list.

Form	For Patient	Activated On	Available Until	Status	
ACHQC - Operative Details	Caleb Test External ID: 12345678910	12/15/2023 Study/Reg	02/02/2024 45 Days	Started	START →
ACHQC - Operative Details	Caleb Benucci	12/18/2023 Study/Reg	02/14/2024 27 Days	Started	START →
ACHQC - Operative Details	Mark Capasso External ID: A12	12/18/2023 Study/Reg	02/14/2024 27 Days	Not Started	START →
ACHQC - Operative Details	Derek Smith External ID: A32	12/19/2023 Study/Reg	02/15/2024 28 Days	Not Started	START →
ACHQC - Operative Details	Charlie Capasso	12/25/2023 Study/Reg	02/21/2024 24 Days	Not Started	START →
ACHQC - Operative Details	Sophie Benucci External ID: A34	12/25/2023 Study/Reg	02/21/2024 24 Days	Not Started	START →
ACHQC - Operative Details	Kiki Capasso	12/26/2023 Study/Reg	02/22/2024 25 Days	Started	START →
ORBD Adverse Events - Physician	Caleb Benucci	10/21/2022 Adverse	03/20/2022 10819 Days	Not Started	START →

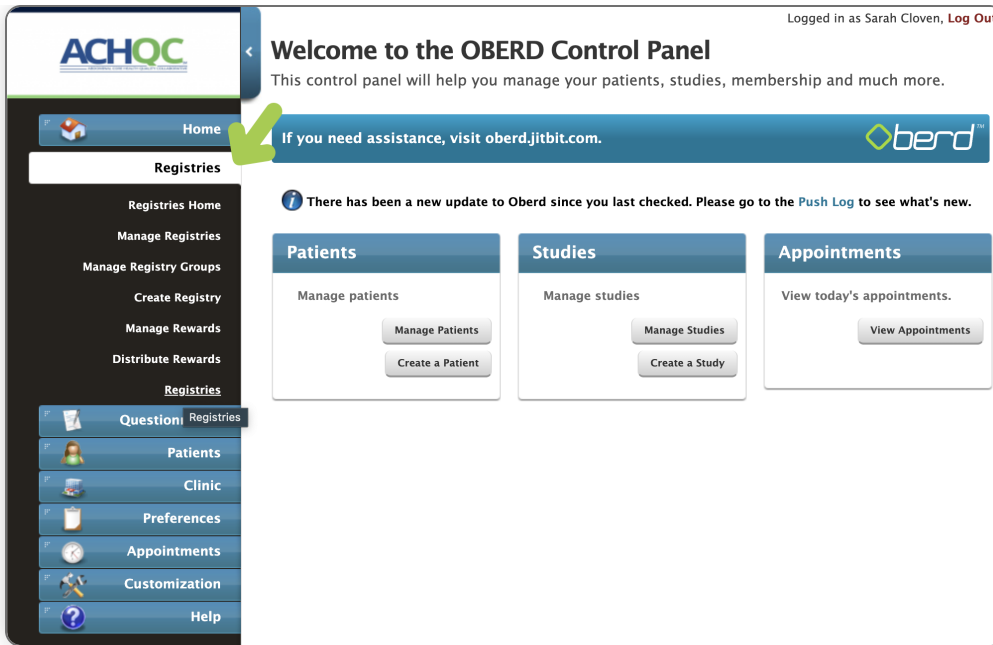
STEP 6: You can take action on these forms by selecting **“Start”** on the right hand side

Form	For Patient	Activated On	Available Until	Status	
ACHQC - Operative Details	Caleb Test External ID: 12345678910	12/15/2023 Study/Reg	02/02/2024 45 Days	Started	START →
ACHQC - Operative Details	Caleb Benucci	12/18/2023 Study/Reg	02/14/2024 27 Days	Started	START →
ACHQC - Operative Details	Mark Capasso External ID: A12	12/18/2023 Study/Reg	02/14/2024 27 Days	Not Started	START →
ACHQC - Operative Details	Derek Smith External ID: A32	12/19/2023 Study/Reg	02/15/2024 28 Days	Not Started	START →
ACHQC - Operative Details	Charlie Capasso	12/25/2023 Study/Reg	02/21/2024 24 Days	Not Started	START →
ACHQC - Operative Details	Sophie Benucci External ID: A34	12/25/2023 Study/Reg	02/21/2024 24 Days	Not Started	START →
ACHQC - Operative Details	Kiki Capasso	12/26/2023 Study/Reg	02/22/2024 25 Days	Started	START →
ORBD Adverse Events - Physician	Caleb Benucci	10/21/2022 Adverse	03/20/2022 10819 Days	Not Started	START →

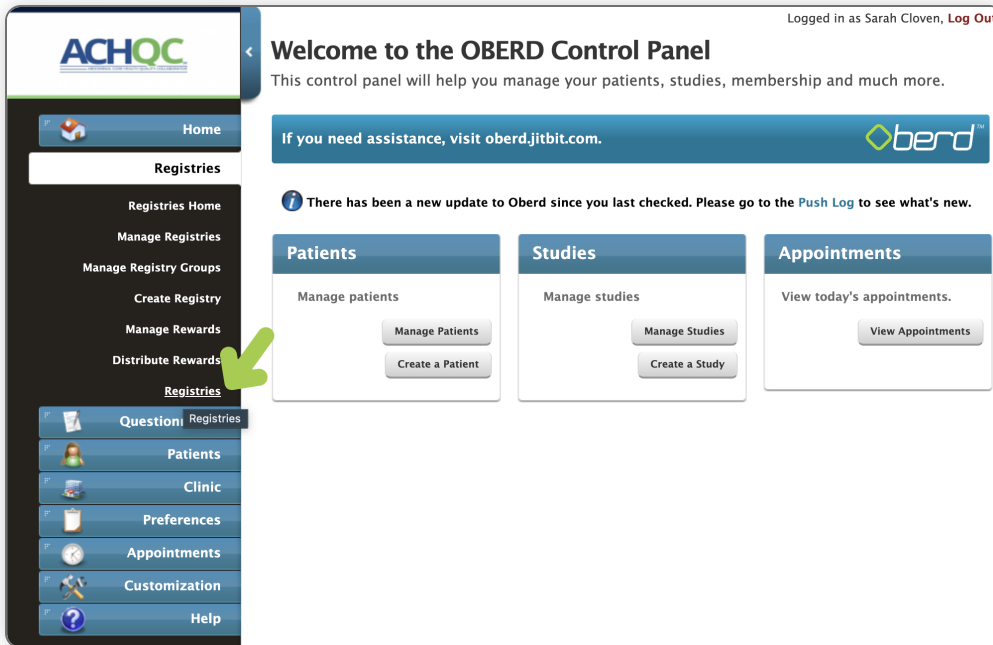
Provider

Locating Patient Compliance

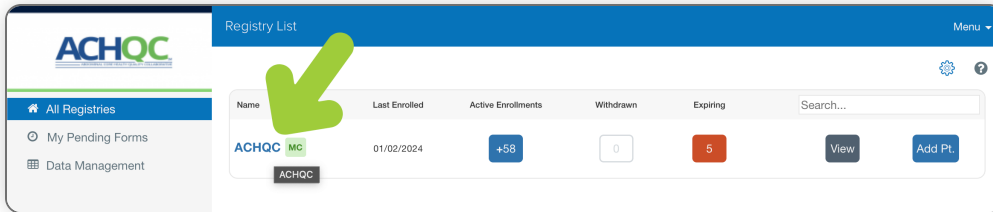
STEP 1: Click **“Registries”**



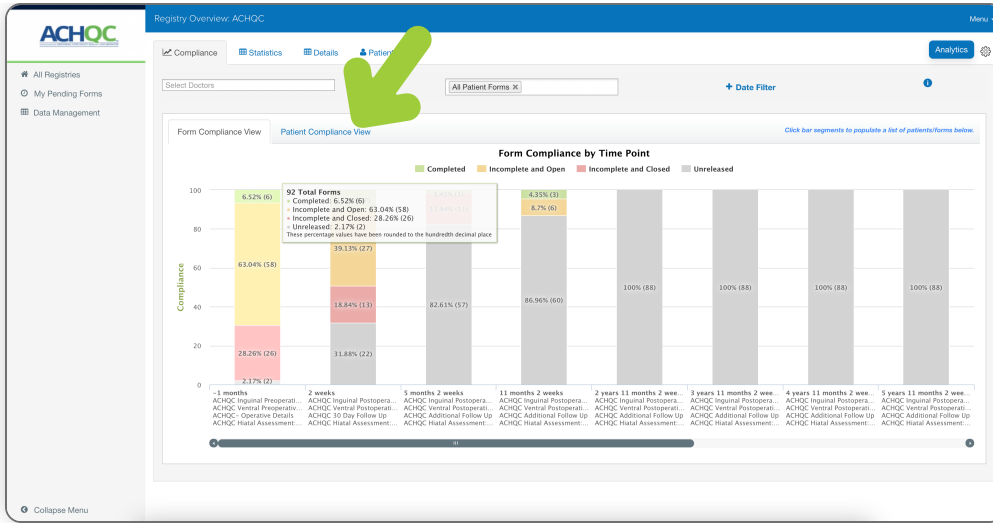
STEP 2: Click "Registries" again at bottom of the list



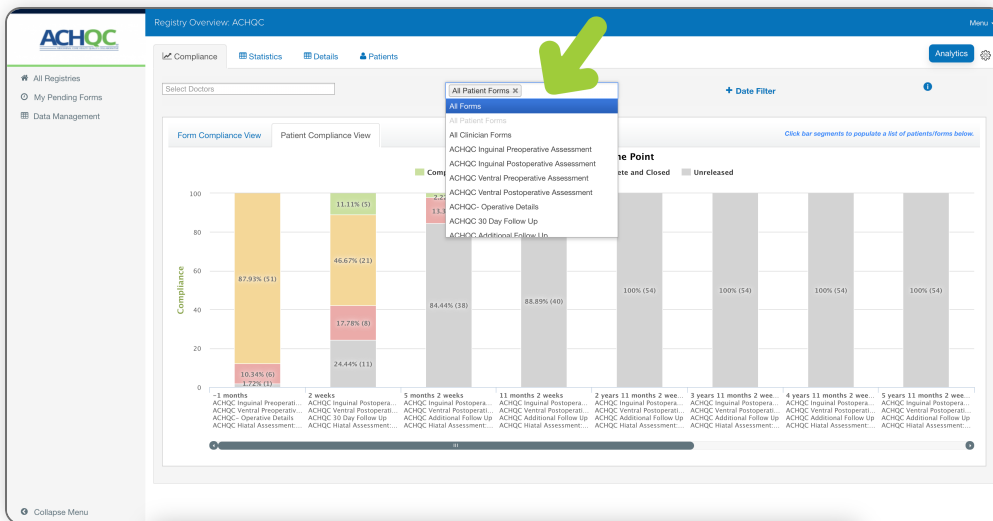
STEP 3: Click "ACHQC"



STEP 4: Click "Patient Compliance View"



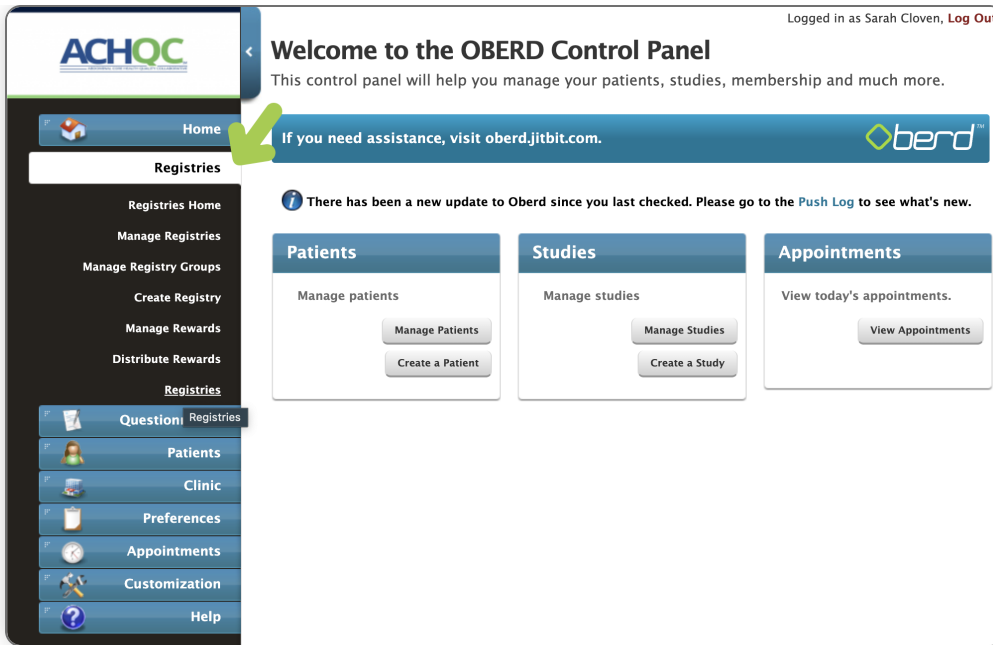
STEP 5: Click search bar that says **“All Patient Forms”** and select which forms you would like to see the compliance for.



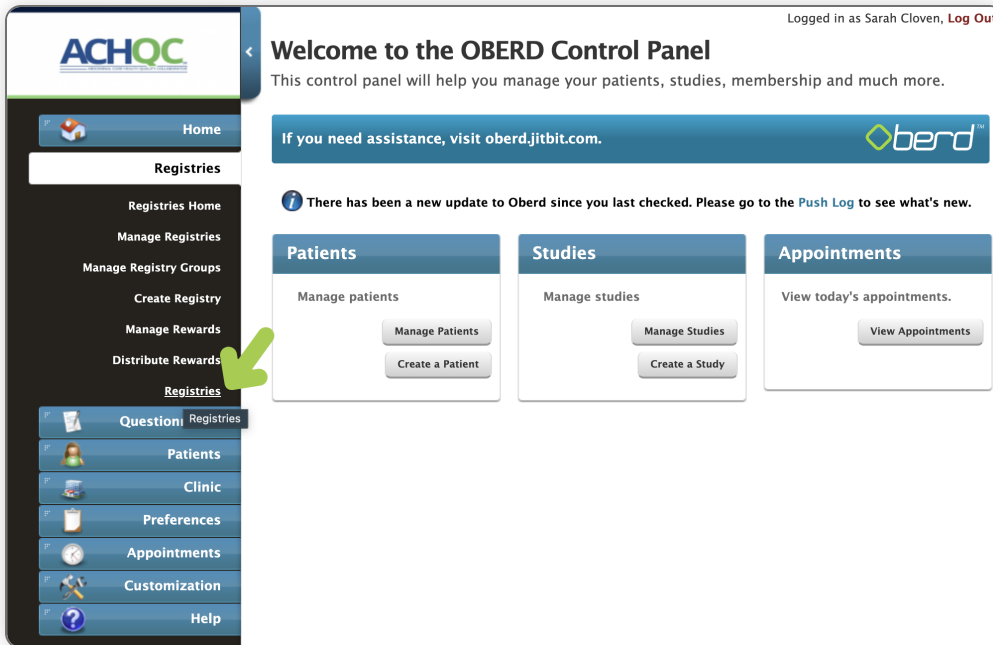
Provider

Locating the Registry Dashboard

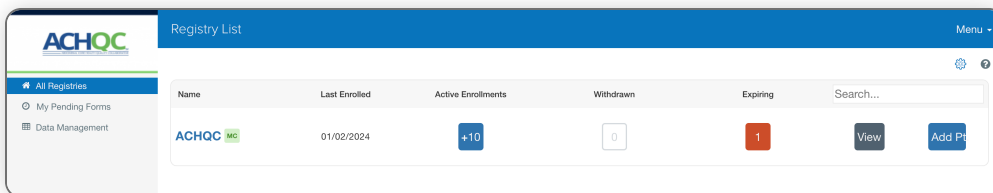
STEP 1: Click **“Registries”**



STEP 2: Click **“Registries”** again at bottom of the list

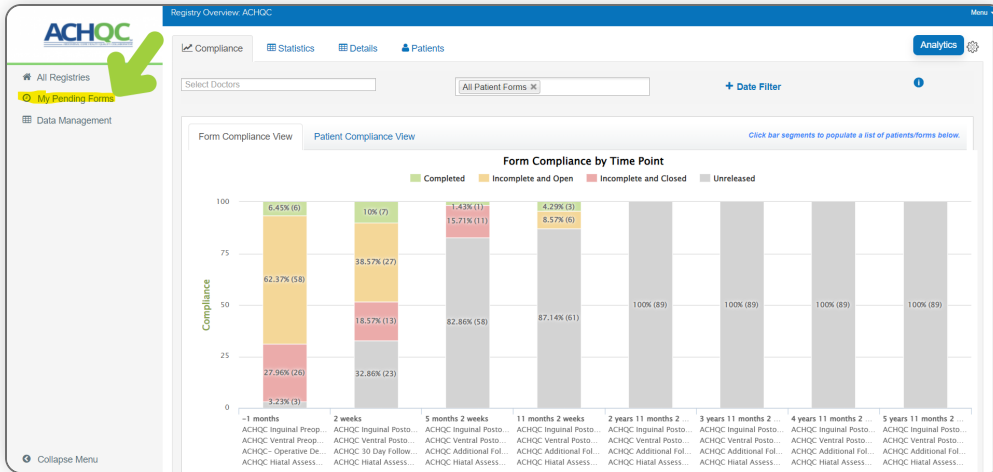


STEP 3: You will be taken to your **“registries dashboard”**. Here you can see all registries you have access to, all pending forms, and your data management tools.



How to fill forms

STEP 1: Click on my pending forms in the registry page



STEP 2: Click on the start button next to the form you want

Form	For Patient	Activated On	Available Until	Status	Action
ACHQC - Operative Details	Chloe Test	12/05/2023	02/01/2024	Not Started	START
ACHQC 30 Day Follow Up	Chloe Test	12/05/2023	02/23/2024	Not Started	START

STEP 3: Fill out the form

The screenshot shows the 'ACHQC 30 Day Follow Up' form for patient 'Chloe Test'. The form includes the following sections:

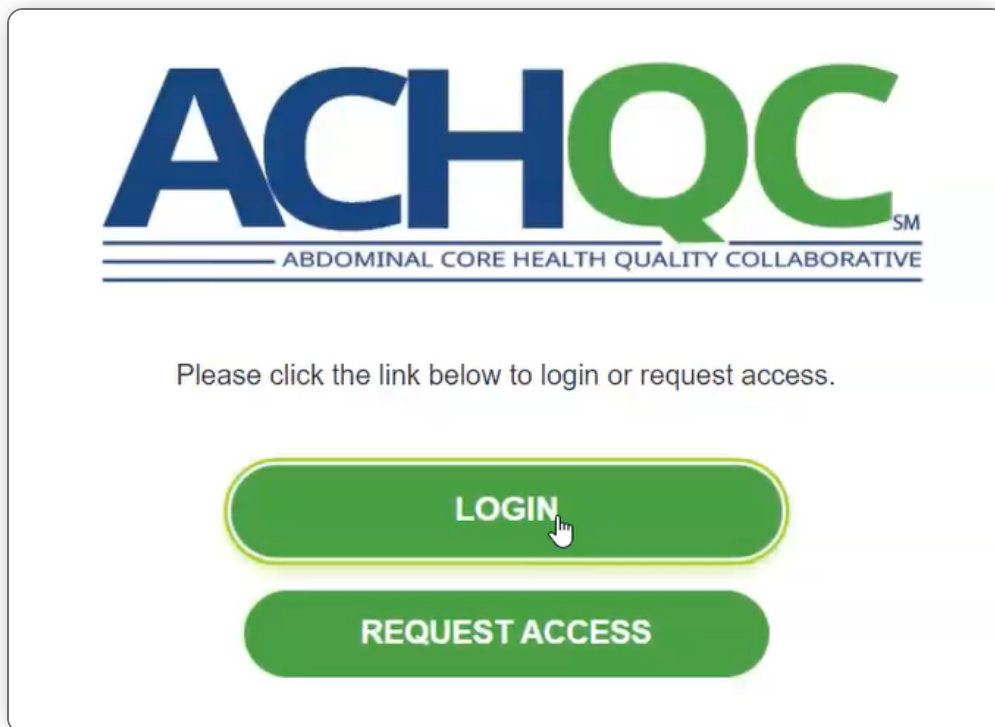
- Follow Up - Outcomes**
- Date of discharge from repair:** A date input field with the placeholder 'mm/dd/yyyy'.
- Date of "30 Day Follow Up" Entry:** A date input field.
- Was this patient seen in any of the following settings between discharge and this 30 day follow up visit? (Check all that apply; leave blank if answer is 'No')**

Abstractor:

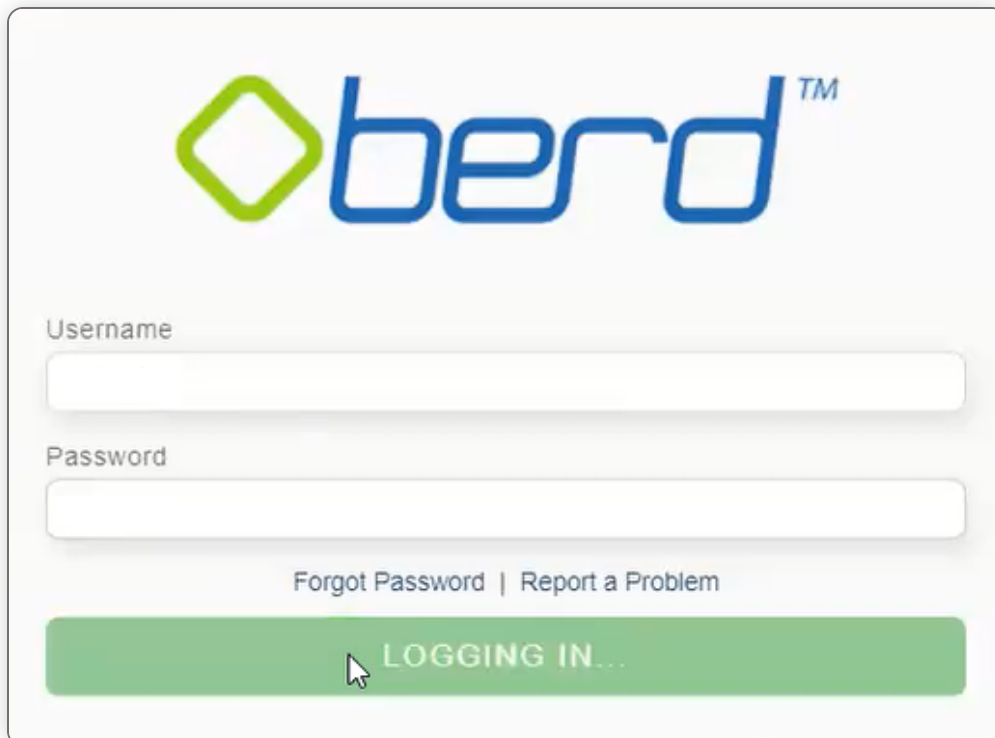
Login

STEP 1: Go to URL <https://www.oberd.com/achqcc>

STEP 2: Click "Login"




STEP 3: Enter **Username** and **Password** into Prompted Boxes



STEP 4: Click "Login"

STEP 5: Enter Security Question Answer into Prompted Boxes



What is your mother's maiden name?

Security answers are case sensitive!

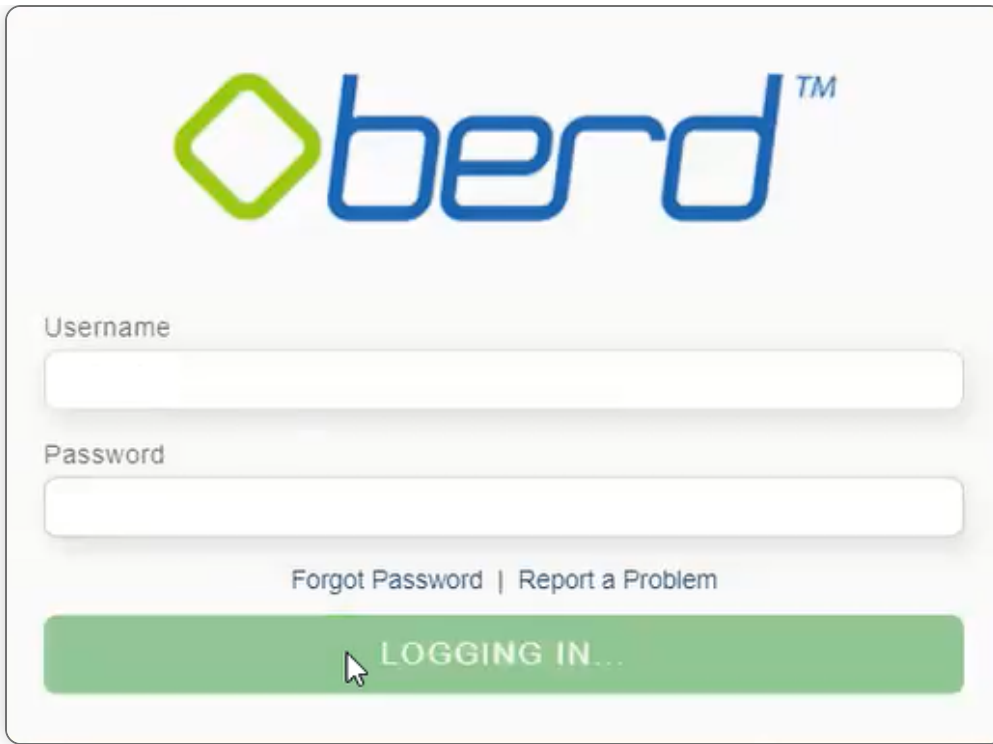
SUBMIT

Reset Security Question

Abstractor:

Password Reset

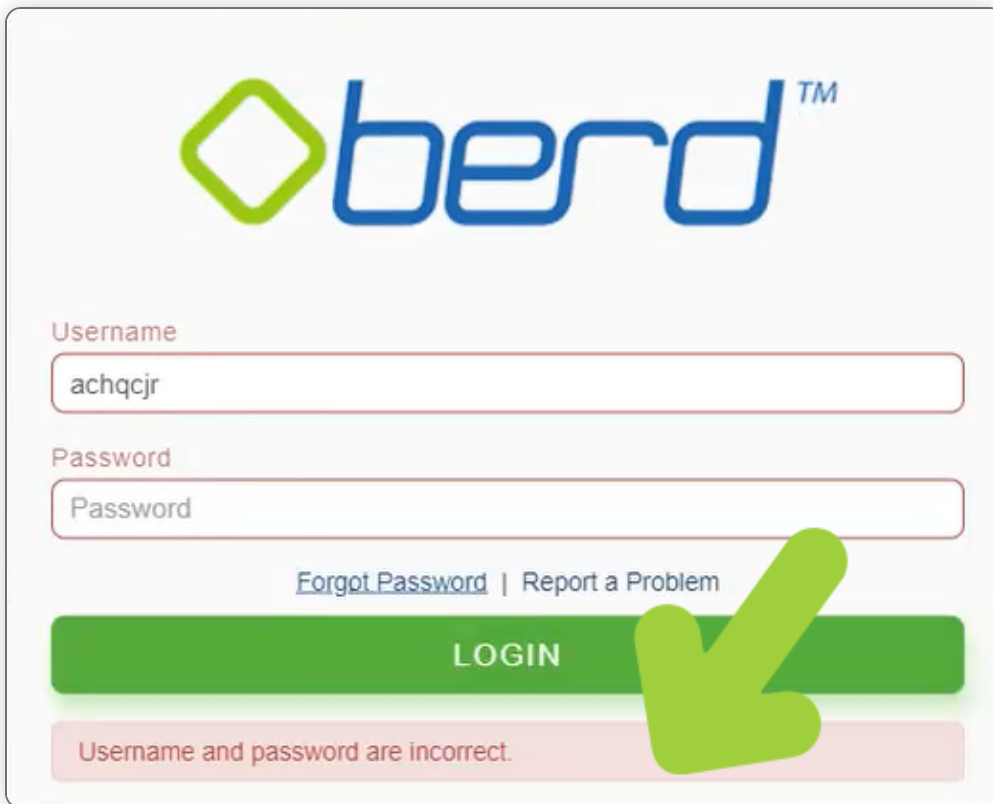
STEP 1: Enter **Username** and **Password**



The screenshot shows the oberd login interface. At the top is the oberd logo, consisting of a green diamond icon followed by the word "berd" in blue lowercase letters with a trademark symbol. Below the logo are two input fields: "Username" and "Password". Underneath these fields are two links: "Forgot Password" and "Report a Problem". At the bottom is a large green button with the text "LOGGING IN..." and a mouse cursor pointing at it.

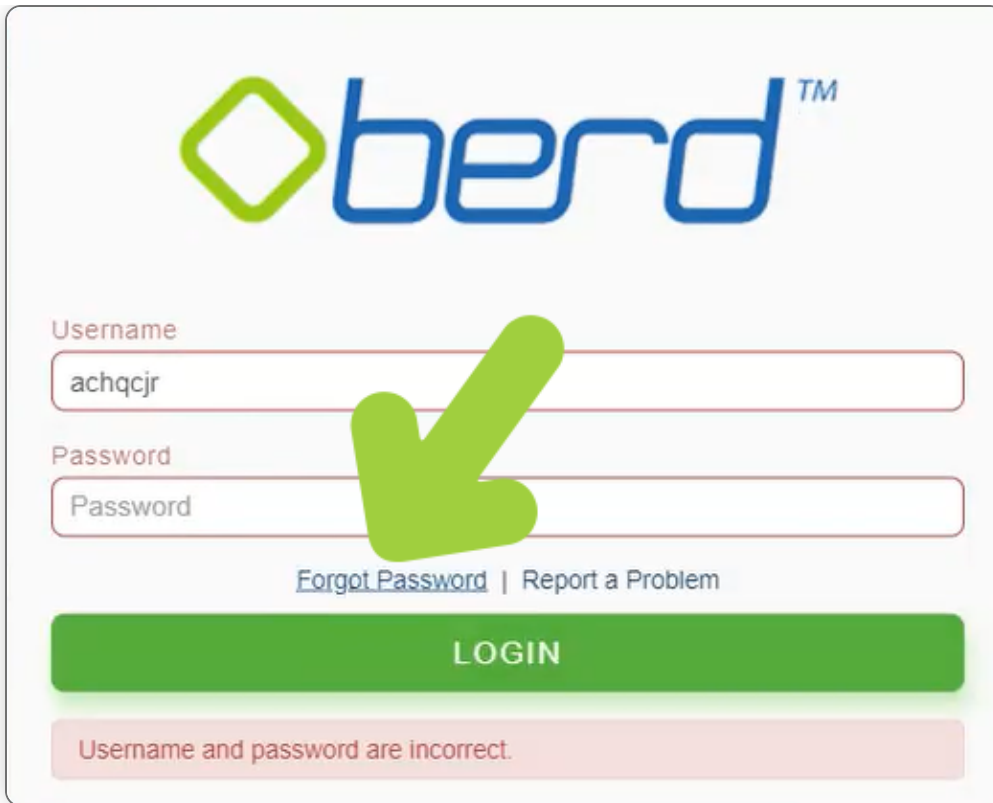
STEP 2: Click **“Login”**

STEP 3: If login is incorrect a red error box will pop up and indicate so.



This screenshot shows the oberd login page after an incorrect login attempt. The "Username" field contains the text "achqcjr" and the "Password" field contains the text "Password". Both fields have a red border. Below the fields are the links "Forgot Password" and "Report a Problem". The green "LOGIN" button is now visible. A large green arrow points to the "LOGIN" button. At the bottom, a pink error message box displays the text "Username and password are incorrect."

STEP 4: Click **“Forgot Password”**



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Username
achqcjr

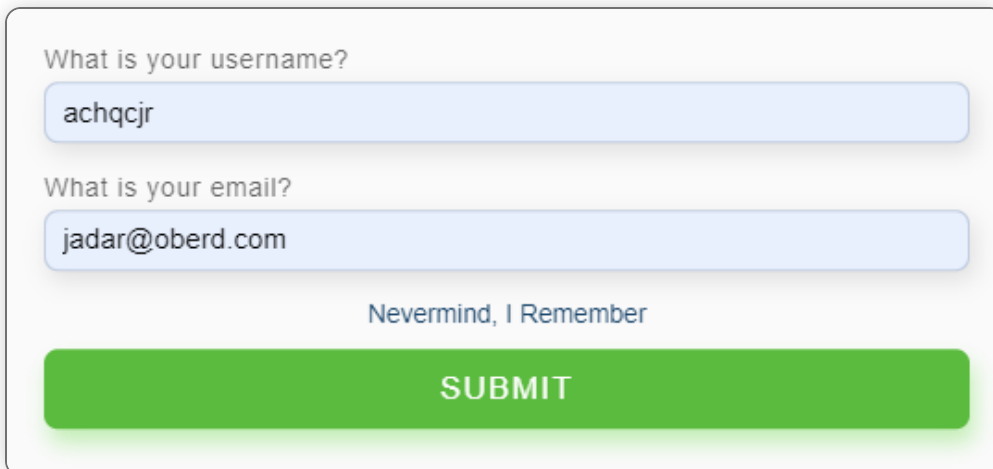
Password
Password

[Forgot Password](#) | [Report a Problem](#)

LOGIN

Username and password are incorrect.

STEP 5: Enter **Username** and **Email**



What is your username?
achqcjr

What is your email?
jadar@oberd.com

[Nevermind, I Remember](#)

SUBMIT

STEP 6: Click **“Submit”** to receive reset link

STEP 7: Use link in email to reset password.