

TECHNICAL SUPPORT

Provider

Typically a physician, there are some non-physician roles added, this role has more limited access to the registry typically using their access to add and manage patients and their data.

Jump to section »

Abstractor

Non-provider and admin roles that have limited access based on the role needed per user.

Jump to section »

Provider

Login

STEP 1: Go to URL https://www.oberd.com/achqcc

STEP 2: Click "Login"

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STEP 3: Enter Username and Password into Prompted Boxes

<	<u>berd</u> ™	
Username		
Password		_
	Forgot Password Report a Problem	
	LOGGING IN	

STEP 4: Click "Login"

STEP 5: Enter Security Question Answer into Prompted Boxes

What is your mother's maiden name?
Security answers are case sensitive!
SUBMIT
Reset Security Question

Provider

Password Reset

STEP 1: Enter Username and Password

<)berd™
Username	
Password	
	Forgot Password Report a Problem
	LOGGING IN

STEP 2: Click "Login"

STEP 3: If login is incorrect a red error box will pop up and indicate so.

Sherd ™
Username
acriqui
Password
Password
Forgot Password Report a Problem
LOGIN
Username and password are incorrect.

STEP 4: Click "Forgot Password"



STEP 5: Enter Username and Email

achqcjr		
Vhat is your ema	ill?	
jadar@oberd.co	m	
	Nevermind, I Remember	
	SUBMIT	

STEP 6: Click "Submit" to receive reset link

STEP 7: Use link in email to reset password.

Provider

Security Question Reset

STEP 1: If the answer is incorrect then a red error box will pop up to indicate it **STEP 2:** Click **"Reset Security Question"**

What is you	Sherd [™]	
Answer	ordest sibling s midule name?	
Security an	swers are case sensitive!	
	SUBMIT	
	Reset Security Question	
Question a	nswer is incorrect.	
If you are them by cl	nable to answer the security questions, you may always reset cking on "Reset Security Question"	

STEP 3: A question indicating if you are sure you want to reset your password will

appear.

STEP 4: Click "Yes"

Are you sure you want	to reset your security que	estions?
	YES	
	ŇÖ	

STEP 5: Click "OK"



STEP 6: A reset link will be sent to your email, use the link to reset security question.

Provider

Creating Patients



STEP 1: Click "Add Patient" in the top right corner

STEP 2: Click "Create Patient" in the top right corner



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STEP 3: Enter Patient Demographics and click "Create Patient"

	Registry Overview: ACHQC		Menu
	Email Address		
	victoriab@oberd.com		
All Registries	Home Phone Number		
O My Pending Forms	5732390808		
Data Management	Address 1		
	123 W Street		
	City		
	Columiba		
	State		
	CA - California 🗸		
	Zip		
	19962		
	Clinical Information		Show Additional Fields
	* Clinic		
	ACHQC		
	Next of Kin		Show Additional Fields
	Primary Insurance		Show Additional Fields
	Company Name		
	United Healthe		
	Secondary Insurance		Show Additional Fields
	Company Name		
		Create Patient	
		Create ratient	

STEP 4: Click "Enroll Patient into Study"



STEP 5: Select Provider Name



STEP 6: Choose the date of the procedure

IN II	ki To	est						
Does this patient have an Note all fields are optional	y deta	ails y	ou w	ould	like ater da	to ad	dd?	
Date of Procedure:	mm/	dd/y	ww			•		
Revision:			Dece	mber	2023			5
CPT:	<<	<		Today	/	>	>>	
Back	Su	Мо	Tu	We	Th	Fr	Sa	ents
	26	27	28	29	30	1	2	Continue
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31	1	2	3	4	5	6	

STEP 7: Click "Add Patients"



Provider

Locating the Patient List through ACHQC button

STEP 1: Go to Registries tab on the left under home and at the bottom click **'Registries'**



STEP 2: Click on "All Registries" on the left panel.

	Registry List					Menu 🔫		
ACHQC						٢	0	
All Registries	Name	Last Enrolled Active Enrollments	Withdrawn	Expiring	Search			
Ø My Pending Forms	ACHQC MC	01/02/2024 +58		5	View	Add P	Pt.	
🌐 Data Management								

STEP 3: Click on "ACHQC" under Names

	Registry List					M	enu 🔻
						<u>نې</u>	0
希 All Registries	Name	Last Enrolled Active Enrollments	Withdrawn	Expiring	Search		
 My Pending Forms 	ACHQC MC	01/02/2024 +58		5	View	Add P	t.
🖽 Data Management							

STEP 4: Click on the "Patients" Tab

ACHQC	Compliance EStatistics EDetails	Analytics
All Registries	Registry Patients	Add Patient to Registry Create Patient Merge Duplicate Patients
Ø My Pending Forms		
I Data Management		

Provider

Adding Patients to Registries

View Pending Forms

STEP 1: Click "Registries" in the menu on the left.

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STEP 2: Click "Registries Home" in the dropdown menu. You should be taken to a

screen with 4 options.

	Of a line		Logged in as Maggie Clampitt-Ward, Log Out
ACHQC	< Studies	nanage vour studies	
		nanage your studies.	
li 😵 Home	.nage Studies	Create Registry	Add Patients
Registries	y and analyze the progress of	Create a new registry in a few	Add any of your current patient(s)
Registries Home	r studies.	simple steps!	to an existing studies.
Manage Registries	View all Studies	Create a Registry	Add Patients to a Study
Manage Registry Groups			
Create Registry	Registries		
Distribute Rewards	Go to Registries to collect data		
Registries	regarding your studies.		
E Questionnaires	Registries		
Patients			
Clinic			
Preferences			
Appointments			
Customization			
Help			

STEP 3: In the box labeled "Registries", click the button labeled **"Registries"**. This will show you all your available registries.



STEP 4: In the menu on the left, select **"My Pending Forms"**. This will display all pending forms.

	Registry List						Menu ·
ACTIVE.							Ø
All Registries	Name	Last Enrolled	Active Enrollments	Withdrawn	Expiring	Search	
My Pending Forms Data Manageme	ACHQC 12/13/2023 (Ongoing)	12/18/2023	+2	0		View	Add Pt.

STEP 5: Once a patient has filled all forms, their associated forms will be removed from this list.

4 A Pogeties 0 - 6 / (b) Pre-Page 20 50 100 Resets Defluid Ver 4 A Pogeties Pert Base: Last Race: Ober M: Defluid Pere: Sector	
Al Registries Al Registries Al Registries Al Registries Section 2014 Al Registries Section	ACTIVE
O My Pending Forms	# All Registries
Form Exception Activated On Exception Status	My Pending Forms
AO Global Data AO Global Data AO Global Data Cale Fest L215/2024 Cale Cest	> AO Global Data
Cardiology ACHKC- Operative Details External Md: 12345512245 Stated State S	> Cardiology
CTM Registries ACHQC- Operative Details Cable Service Control Table Service Control Table Service Control Table Service Control Table Service START Started START Started START Started Start	> CTM Registries
Demo Pergatine Demo Pergatine Demo Pergatine Demo Pergatine Demo Degatine Dem	Demo Registries Flexion Therapeutics
> ICHOM Protocols & ACUY- Develop Parelle Develop Parelle Common	> ICHOM Protocols
Medironic Medironic Medironic Medironic Medironic Medironic	> Medtronic
Oxford Registries ACHQC-Operative Details Calling Callistics ACHQC-Operative Details ACHQC	> Oxford Registries
> ROR ACIGC-Operative Details Sephile Benucci 12/25/2023 02/21/2024 Not Started START Details Details ALIGC-Operative Details START	> ROR
3 Should and Elow Registries ACHGC-Operative Details Kal Capessor 12265/021 01/22/024 Samed	 Shoulder and Elbow Registries Spine Registries
> Total Joints Registries OBID Adverse Events - Physician Celeb Reneed 10/21/2022 03/2010073 Not Santed START	> Total Joints Registries
> Tauna	> Trauma
Data Management	III Data Management
Cotapse Menu	Collapse Menu

STEP 6: You can take action on these forms by selecting "Start" on the right hand

side

ACHOC	Pending Forms		Menu -
ACHOC			(0 - 8 / 8) Per Page: 20 50 100 Reset to Default View
All Registries My People Forms	First Name: Oberd M: Extr	rnal Id Form:	Search
> AO Global Data	Form	For Patient	Activated On Available Until T Status
> Cardiology	ACHQC- Operative Details	Caleb Test Dxternal ld: 123455612345	12/15/2023 02/02/2024 Study/Reg → 45 Days Started Start
> CTM Registries	ACHQC- Operative Details	Caleb Benucci	12/18/2023 02/14/2024 Started START →
Flexion Therapeutics	ACHQC- Operative Details	Mark Capasso External Id: A12	12/18/2023 02/14/2024 Not Started START →
> ICHOM Protocols	ACHQC- Operative Details	Derek Smith External Id: A32	12/19/2023 02/15/2024 Not Started START →
Oxford Registries	ACHQC- Operative Details	Charlie Capasso	12/25/2023 02/21/2024 Not Started START
> ROR	ACHQC- Operative Details	Sophie Benucci External Id: A34	12/25/2023 02/21/2024 Not Started START →
 Shoulder and Elbow Hegistries Spine Registries 	ACHQC- Operative Details	Kiki Capasso	12/26/2023 02/22/2024 Study/Reg → 65 Days Started START →
> Total Joints Registries	OBERD Adverse Events - Physician	Caleb Benucci	10/21/2022 03/20/2052 Appl 10319 Days START
> Trauma III Data Management			

Provider

Locating Patient Compliance

STEP 1: Click "Registries"

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STEP 2: Click "Registries" again at bottom of the list

			Logged in as Sarah Cloven, Log Out
ACHQC	 Welcome to the OBE This control panel will help you 	ERD Control Panel manage your patients, studies, me	mbership and much more.
r 🛟 Home	If you need assistance, visit ob	erd.jitbit.com.	♦ berd [™]
Registries			
Registries Home	🍘 There has been a new update to	Oberd since you last checked. Please go	to the Push Log to see what's new.
Manage Registries	Patients	Studioc	Appointments
Manage Registry Groups	Patients	Studies	Appointments
Create Registry	Manage patients	Manage studies	View today's appointments.
Manage Rewards	Manage Patients	Manage Studies	View Appointments
Distribute Rewards	Create a Patient	Create a Study	
<u>Registries</u>			
🛛 🗾 Questioni Registrie	s		
E Patients			
linic 🖉			
F D Preferences			
🖉 🕜 Appointments			
Customization			
F 🕐 Help			

STEP 3: Click **"ACHQC"**



STEP 4: Click "Patient Compliance View"

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ACHOC	Registry Overview: ACHOC	
	Compliance Estatistics EDetails A Patient	Analytics
l Registries ly Pending Forms	Select Doctors Al Patient Forms x + Date Filter	0
a management	Form Compliance View Patient Compliance View Click bar segments to pro-	pulate a list of patients/forms being
	Form Compliance by Time Point	
	Completed Incomplete and Open Incomplete and Closed Unreleased	
	100 92 Tetal Forms 433% 00 64.27% 00 92 Tetal Forms 433% 00 90 0 0.00 Const 21.26% 00 32% 00 90 0 Unreaded 21.27% 00 0.00 Const 21.26% 00	
	6	100% (88)
	20 21,26x (20 11,48x (22)	
	2.17% (2) - I months 2. weeks 5. months 2. weeks 1. Il months 2. weeks 2. years 1. months 2. weeks 2. years 1. months 2. weeks 4. ACHCC Inputed Protopera. ACHCC Inputed	e 5 years 11 months 2 wee. ACHQC Inguinal Postopera.
	ACICC - Operande Details - ACICC 30 Dp. follow (p ACICC Addenoual Tollow (p ACICC Addenoual Tollow (p ACICC Addenoual Tollow (p ACICC Addenoual Tollow (p ACICC - Addenoual	v Up ACHQC Additional Follow Up nt ACHQC Hiatal Assessment
llapse Menu		

STEP 5: Click search bar that says **"All Patient Forms"** and select which forms you would like to see the compliance for.

	🗠 Compli	ance	III Statistic	:s 🎟 Deta	ils 🛔 Patient	ts								Ar	natytics
stries ding Forms	Select Doc	tors					All Patient F	orms ×			+ Date I	filter		0	
lata Maragement	Form (Complian	nce View	Patient Comp	liance View	Com	All Patient Fr All Clinician ACHQC Ingu ACHQC Ingu ACHQC Ven	rms Forms inal Preoperative Assess inal Postoperative Assess ral Preoperative Assess	ment sment rent	e Point te and Closed	Unreleased	Cilak be	ar segments to popula	de a list of patients/for	ms be
	or a Compliance 5 2	000 000 000 000 000 000 000 000 000 00	100 1111110 1 10 4667x (2) 467x (2) 477x (2) 477	84.4	ACHCO: Viental Independente Assessment ACHCO: Operative Datates ACHCO: Operative Datates ACHCO: Operative Data Vient ACHCO: Additional Entory Lip ACHCO: Additional Entory Lip B6.4ets (3B)			100% (54) 100% (54)			100% (54)				
		-1 mc ACHQ ACHQ ACHQ ACHQ	10.34% (6) 1.72% (1) onths C Inguinal Prec C Ventral Prec C Operative D C Hiatal Assess	2 week operati ACHQC perativ ACHQC weekiis ACHQC imment ACHQC	s Inguinal Postoperati Wentral Postoperati 30 Day Follow Up Hiatal Assessment:	5 months 2 ACHQC Ingu ACHQC vent ACHQC vent ACHQC Hiatz	weeks inal Postopera. ral Postoperatu tional Follow Lu al Assessment	11 months 2 weeks ACHQC Inguinal Postoper ACHQC Ventral Postoper ACHQC Additional Follow ACHQC Hiatal Assessment	2 years ra ACHQC I att ACHQC V Up ACHQC A nt ACHQC I	11 months 2 wee Inguinal Postoperat Additional Follow U Hiatal Assessment	3 years 11 months 2 ACHQC inguinal Posto ACHQC Ventral Posto P ACHQC Additional Fol ACHQC Hiatal Assessr	wee 4 years pera ACHQC erati ACHQC ow Up ACHQC tent ACHQC	s 11 months 2 wee Inguinal Postoperat Ventral Postoperat Additional Follow Up Hiatal Assessment	5 years 11 months ACHQC leguinal Pos ACHQC ventral Post ACHQC Additional F ACHQC Hiatal Asses	2 wee toperation ioflow I isment

Provider

Locating the Registry Dashboard

STEP 1: Click "Registries"

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STEP 2: Click **"Registries"** again at bottom of the list

			Logged in as Sarah Cloven, Log Out
ACHQC	 Welcome to the OB 	ERD Control Panel	
	This control panel will help you	u manage your patients, studies, me	embership and much more.
r 🍫 Home		boud lisks com	
Registries		berd.jitbit.com.	
Pagistrias Home	There has been a new undate to the second	to Oherd since you last checked. Please o	to the Push Log to see what's new.
Manage Registries			
Manage Registry Groups	Patients	Studies	Appointments
Create Registry	Manage patients	Manage studies	View today's appointments.
Manage Rewards	Manage Patients	Manage Studies	View Appointments
Distribute Rewards	Create a Patient	Create a Study	
<u>Registries</u>			
🛛 🗾 Question Registrie	*s		
" 🤱 Patients			
Clinic 😹			
👘 📋 Preferences			
🖉 🕜 Appointments			
Customization			
r 👔 Help			
	8		

STEP 3: You will be taken to your **"registries dashboard"**. Here you can see all registries you have access to, all pending forms, and your data management tools.

ACHOC	Registry List						Menu -
							0 @
All Registries	Name	Last Enrolled	Active Enrollments	Withdrawn	Expiring	Search	
Data Management		01/02/2024	+10		1	View	Add Pt

How to fill forms

ACHQC ce EStatistics Patients III Details # AI R All Patient Forms 🛪 + Date Filter I Data Managemen Form Co mpliance View Patient Comp Form Compliance by Time Point and Open and Cl 10% (7) 14% (2 years 11 r

STEP 1: Click on my pending forms in the registry page

STEP 2: Click on the start button next to the form you want

	Pending Forms			Menu 🗸
ACHQC			(0 - 2 / 2) Per Page: 20 50	100 Reset to Default View
All Registries	First Name: Chloe Last Name: Test	Oberd Id: External Id	Form:	Search
Ø My Pending Forms	Form	For Patient	Activated On Available Until V	Staty
III Data Management	ACHQC- Operative Details	Chloe Test	12/05/2023 02/01/2024 Study/Reg - 30 Days	Not Started START
	ACHQC 30 Day Follow Up	Chloe Test	12/05/2023 02/23/2024 Study/Reg - 52 Days	Not Started START
L				

STEP 3: Fill out the form

	Pending Forms	Men
ACHQC	Back ACHOC ACHQC 30 Day Follow Up : Chloe Test Patient Name: Chloe Test	
All Registries		
My Pending Forms	Follow Up - Outcomes	
Data Management		
	Date of discharge from repair:	
	mm/dd/yyyy	
	Date of "30 Day Follow Up" Entry:	
	Was this patient seen in any of the following settings between discharge and this 30 day follo (Check all that apply; leave blank if answer is 'No')	w up visit?
Collapse Menu		



Login

STEP 1: Go to URL https://www.oberd.com/achqcc

STEP 2: Click "Login"



STEP 3: Enter Username and Password into Prompted Boxes

	}berd™	
Username		
Password		
_	Forgot Password Report a Problem	_
	LOGGING IN	

STEP 4: Click "Login"

STEP 5: Enter Security Question Answer into Prompted Boxes

\mathbf{berd}^{m}		
What is your mother's maiden name?		
Security answers are case sensitive!		
SUBMIT		
Reset Security Question		

Abstractor:

Password Reset

STEP 1: Enter Username and Password

) berd™	
Username		
Password		
	Forgot Password Report a Problem	
	LOGGING IN	

STEP 2: Click "Login"

STEP 3: If login is incorrect a red error box will pop up and indicate so.

Sherd ™	
Username	
achqcjr	
Password	
Password	
Forgot Password Report a Problem	
LOGIN	
Username and password are incorrect.	

STEP 4: Click "Forgot Password"



STEP 5: Enter Username and Email



STEP 6: Click "Submit" to receive reset link

STEP 7: Use link in email to reset password.

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